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Our aim is to create a happy school where every member feels valued and able to achieve personal excellence.

Date: 17th September 2026

Ref: CV/DHS/AJ

Dear Parents and Carers,

RE: Year 7 Residential Trip

We are pleased to announce that, following the success of this year's Year 7 residential, we will again be running Year 7 residential trip in June 2027 with 'Manor Adventures' at their 'Norfolk Lakes' site, Norfolk Lakes, Quarry Lane, Lyng, Norwich NR9 5RS. This is a fantastic opportunity for your child to spend time away from home and take part in outdoor adventure activities. The trip will run from Monday 7th June until Wednesday 9th June 2027.

The visit will include:

- Two night's full board accommodation
- Nine outdoor activities (including two evening activities) with trained staff
- Coach travel to and from the centre
- Insurance

If you wish to have a look at our planned destination, information is available at the following web address:

[Norfolk Lakes School Activity Centre \(manoradventure.com\)](http://manoradventure.com)

The provisional cost of the trip will be **£395. This is based on 120 students participating. This price may go up or down, depending on numbers, but should be no more than £420. The final price will be confirmed once all deposits are paid.** Once the deposit is paid, the remaining will **be payable in three further instalments. The first instalment (deposit) will be a non-returnable £100 deposit and will confirm your place on the trip. This will be due on or before Monday 5th October 2026** and payment should be made via Arbor. Please remember that places are limited and will be awarded on a first come, first served basis.

By paying the deposit you are hereby agreeing to pay by instalments according to following schedule:

Instalment 1:	Deposit	£100	on or before Monday 5th October 2026
Instalment 2:	Interim 1	£100	on or before Monday 23rd November 2026
Instalment 3:	Interim 2	£100	on or before Monday 8th February 2027
Instalment 4:	Balance	£95 (or remaining)	on or before Monday 8th March 2027

The Education Reform Act 1988 requires me to point out that there is no obligation to contribute the above sum. However, this event cannot take place unless parents of all pupils taking part are prepared to make a significant contribution towards the cost. **Parents who wish their child to take part but are in need of financial support, should contact the school for possible assistance.**

Please note the following important details:

1. No pupil will be allocated a place until the deposit is paid. We are unable to add pupils to the trip after the deadline for the deposit has passed. A waiting list will be created, should a place become available.
2. Attendance on the trip will be dependent on behaviour. We reserve the right to remove a pupil from the trip if their behaviour persistently fails to meet expectations. We will talk this through with parents before making any decisions, and the pupil will be supported with the chance to improve their behaviour.
3. If your child is removed from the trip as a result of poor behaviour in school, any refund, either whole or in part, will be solely at the discretion of the school and may be dependent on us being able to resell the place.
4. If you choose to remove your child from the trip for whatever reason, refunds, either whole or in part, will be solely at the discretion of the school and may be dependent on us being able to resell the place.

Yours sincerely

Mr. Hatfield-Shaw
Head of Year 7

